

Edgewater GRalley - Gate Ticket Sales

Introduction

Thank you for volunteering to sell entrance gate admission tickets for the Edgewater GRalley. We greatly appreciate the generous donation of your time and talent to help make this event not only a success for our Parish, but also for the Edgewater neighborhood.

There are 3 Entrance gates. Each entrance will be staffed with at least 3 team members at all times. In addition, a table "Captain" will be assigned to help answer any questions.

Prices:

Day of Admission Tickets

Adults	\$10		
Children, Seniors, Students with ID	\$5	Children under 5	Free
Family of Four (2 adults, 2 children)	\$25		

Raffle Tickets

\$20 each
\$100 for 6 tickets

Food/Beverage Tickets

\$1 each ticket

T-Shirts (while supplies last):

\$10

Entrances

(Granville and Glenwood; Thome and Parking Lot Alley; Rosemont and Glenwood)

Individuals may gain entrance to the GRalley in the following ways:

Pre-paid admission tickets (hard ticket): Volunteer checks that there is a ticket for each person. The tickets are not collected. The customer is told to keep the ticket to exchange it at Gert's Grill for a free sandwich or to select food vendors offering a "small food item". They can do this at any point during the GRalley. There are no food coupons exchanged for the admission ticket.

Pre-paid admission tickets (online): Volunteer checks the online PayPal receipt and issues corresponding number of tickets purchased. The customer is told to keep the ticket to exchange it at Gert's Grill for a free sandwich or to select food vendors offering a "small food item". There are no food coupons exchanged for the admission ticket.

Pay for admission at door (before 6pm): Each person purchasing admission is given an admission ticket and instructed that the admission ticket can be exchanged for a free sandwich at Gert's Grill or to select food vendors offering a "small food item". There are no food coupons exchanged for the admission ticket.

Pay for admission at door (after 6pm): Each person purchasing admission is allowed entrance directly into the event. There will not be any food ticket exchanges available for admissions paid after 6pm. However, they can still purchase food and beverage tickets inside the gate. Pre-sale admissions will still be honored and exchanged until close of event.

Residents Letter: Residents living on Glenwood and Thome received letters that will serve as admission for their family members. Take the letter, write the family's name, address and number of persons admitted on the letter. Each family member receives an admission ticket (even after 6pm) to be exchanged for a free sandwich at Gert's Grill or to select food vendors offering a "small food item". Retain the letter and store in cash box.

Volunteers: Volunteers are encouraged to pay for their admission. They receive a free t-shirt and drink coupon (good for one drink of their choice) for their services.

**** Please note **:** The entrance fee is considered a donation. Therefore, persons that do not pay should not be refused admittance. However, they should not receive a free sandwich ticket.

21 Year ID Bracelets: Anyone wishing to purchase beer or wine must have a bracelet. ID's MUST be checked before anyone is given a bracelet to purchase alcohol. Place a bracelet on the qualifying purchaser's wrist. Call security if there is a question about the validity of the ID and the person insists on getting a bracelet.

Payment and Sales

Credit Cards: Select entrance tables will have a credit card machine to process credit card charges. In addition, several of the Food/Beverage/Raffle tables may have credit card machines. Team captains will be instructed on processing credit cards. Ticket tables without the credit card machines will accept cash and checks only. If anyone wants to use a credit card at a table that does not have a credit card machine, they should be directed to a table that does have one. Entrance tables without credit card access can send persons with credit cards to an interior table to process the credit cards and have the persons return to the Entrance Table with their credit card receipt to receive their ticket to be exchanged for their free sandwich.

Checks: Personal Checks are accepted only for the amount of the entrance ticket sale. The checks must be made payable to "Saint Gertrude's Church". Make sure all checks are signed.

Re-Admission: If a person leaves and then returns, we will take their word for it that they paid. Of course, he or she does not receive another ticket for a free sandwich. There is no stamp or admission bracelet given at entry.

Raffle Tickets

Raffle Sales: Upon entrance, please ask each person if he or she wants a raffle ticket and direct them to raffle ticket sales.

\$20 each or \$100 for 6 tickets. Purchaser fills out stub. They give us the stub(s) and retain the other part of the ticket. There will be a tally sheet to keep track of all sales. Raffle ticket sales will shut down by 8:00pm. The raffle drawing will take place just prior to the final band performance at 8:30pm. Winner need not be present to win.

Prizes are: \$5,000 Grand Prize Winner, \$2500 to 2nd place, \$1000 to 3rd place. (Prize values depend upon minimum sales reached)

Finance:

Each ticket station (entrance, raffle, food/beverage) will start the day with a generous supply of tickets. As money banks are exchanged, ticket supplies will be checked and replenished as needed.

CPD officers will be in plain clothes, so they will not be easily identifiable. There are two ways the volunteers will know that it is OK to relinquish their cash:

1. Except for the end of evening pickup at 10:00 PM, we will be bringing **new cash banks** at the same time we are making the pickups. If a pickup is requested without a new bank proffered, security should be called.
2. The pick-ups designees will be **carrying GRalley bags**. Volunteers should be able to recognize these bags and if a pickup is requested without an official GRalley bag, security should be called.

Edgewater GRalley - Food/Beverage Ticket Sales

Introduction

Thank you for volunteering to sell Food/Beverage tickets for the Edgewater GRalley. We greatly appreciate the generous donation of your time and talent to help make this event not only a success for our Parish, but also for the Edgewater neighborhood.

Interior Ticket Tables (For Food/Beverage/Raffle)

There are 4 food/beverage/raffle ticket tables located inside the GRalley. They are for purchase of food, beverage, raffle tickets and T-shirts (if available), and for obtaining ID bracelets for alcohol.

Each table will be staffed with at least two team members at all times.

Tickets cost \$1 each. Food and beverage sales will be closed by 8:30p.m.

All food/beverage tickets are valid only for Edgewater GRalley 2010 and are not transferable. Unused tickets will not be re-purchased at the end of the event.

21 Year ID Bracelets: Anyone wishing to purchase beer or wine must have a bracelet. Budweiser will have a sign advising that persons must be born on or before September 25, 1989 in order to be served alcoholic beverages. ID's MUST be checked before anyone is given a bracelet to purchase alcohol. Place a bracelet on the qualifying purchaser's wrist. Call security if there is a question about the validity of the ID and the person insists on getting a bracelet.

Finance:

Each ticket station (entrance, raffle, food/beverage) will start the day with a generous supply of tickets. As money banks are exchanged, ticket supplies will be checked and replenished as needed.

CPD officers will be in plain clothes, so they will not be easily identifiable. There are two ways the volunteers will know that it is OK to relinquish their cash:

1. Except for the end of evening pickup at 10:00 PM, we will be bringing **new cash banks** at the same time we are making the pickups. If a pickup is requested without a new bank proffered, security should be called.
2. The pick-ups designees will be **carrying GRalley bags**. Volunteers should be able to recognize these bags and if a pickup is requested without an official GRalley bag, security should be called.

Edgewater GRalley - Raffle Ticket Sales

Introduction

Thank you for volunteering to sell raffle tickets for the Edgewater GRalley. We greatly appreciate the generous donation of your time and talent to help make this event not only a success for our Parish, but also for the Edgewater neighborhood.

Interior Ticket Tables (For Food/Beverage/Raffle)

There are 4 raffle ticket tables (shared with Food and Beverage volunteers)

Each table will be staffed with at least two team members at all times.

\$20 each or \$100 for 6 tickets. Purchaser fills out stub. They give us the stub(s) and retain the other part of the ticket. There will be a tally sheet to keep track of all sales. Raffle ticket sales will shut down by 8:00pm. The raffle drawing will take place just prior to the final band performance at 8:30pm.

Prizes are: \$5,000 Grand Prize Winner, \$2500 to 2nd place, \$1000 to 3rd place. (Prize values depend upon minimum sales reached)

All raffle tickets are valid only for Edgewater GRalley 2010 and are not transferable. Raffle winner need not be present to win.

Finance:

Each ticket station (entrance, raffle, food/beverage) will start the day with a generous supply of tickets. As money banks are exchanged, ticket supplies will be checked and replenished as needed.

CPD officers will be in plain clothes, so they will not be easily identifiable. There are two ways the volunteers will know that it is OK to relinquish their cash:

1. Except for the end of evening pickup at 10:00 PM, we will be bringing **new cash banks** at the same time we are making the pickups. If a pickup is requested without a new bank proffered, security should be called.
2. The pick-ups designees will be **carrying GRalley bags**. Volunteers should be able to recognize these bags and if a pickup is requested without an official GRalley bag, security should be called.

Survey:

There will be a short survey available to fill out and drop in a box. There's a \$50 gift card prize if people drop their feedback in the box. We'll probably have these boxes at the interior tables (not at entrances). Please note that this is separate from the raffle.